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Registrar(Evaluation)

E-Mail: reg.eval@sharnbasvauniversity.edu.in

SUK/RE/2023-24/032

23 Dec 2023

NOTIFICATION

Sub: Submission of online Examination Application Forms for PG Programmes 1st, 2nd, 3rd & 4th Semester, Supplementary Examination January-2024 by the ELIGIBLE Students-reg.

Filing of online application Forms for the programs of the PG Programmes 1st, 2nd, 3rd & 4th Semester, Supplementary Examination January-2024 by the ELIGIBLE Students is scheduled as per the dates given below.

SCHEDULE OF EVENTS:

EVENT	DATE
Start Date for filing of applications	23/12/2023
Last date for filing of applications	26/12/2023
Late Fee	· · · · · · · · · · · · · · · · · · ·
Start Date for filing of applications with penalty of Rs.500	27/12/2023
Last date for filing of applications with penalty of Rs.500	27/12/2023
Last date for filing of applications by the Department	27/12/2023
Last date for generation of Hall Tickets	27/12/2023

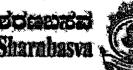
PROCEDURE FOR ONLINE FILING OF EXAMINATION APPLICATION

- 1. Deans/Chairpersons of the respective programme shall identify an exam coordinator for each programme to enter applications and maintain the records of all the examinations. Deans/Chairpersons will be given with user name and password to fill the application. The Concerned Deans/Chairpersons will be responsible for all examination related work and confidentiality of their respective department / programme.
- 2. The Deans/Chairpersons shall follow the instructions issued by the undersigned as and when required.
- 3. Fee Structure:

For Regular Students:

- a) Application Fee Rs.50/-per candidate.
- b) Examination Fee Rs.500/- per course.
- c) Grade card Fee Rs.100/- per Semester.
- d) For PG Programmes Maximum Fees not more than Rs.2800/- Per Semester.

Centenary Celebrated Sharribasyeshwar Vidya Vardhak Sangha's







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4. Students can make payment through the online either through UPI / RTGS / NEFT / Debit Card / Credit Card.

Bank Name: HDFC BANK

Bank Account Number: 50200068519811(New Account Number)

IFSC: HDFC0000768.

Branch: OPP.CITY CORPORATION, KALABURAGI. Name: SB UNIV CHANCELLOR FO EXAM FEES.

- 5. After making payment student must submit transaction copy consisting of UTR number / transaction number to the Chairperson of the concerned programme and obtain the receipt for the same.
- 6. The Chairperson of the concerned programme shall make the consolidated list of all applications submitted till the last date and verify the payment made by the students and other details and submit the same to the undersigned on or before 29/12/2023. Please do not forget to keep the copy of the records.
- 7. Examination application form can be submitted through online Departmental / Programme wise login. After submission of applications take a printout of application of each candidate and retain a copy of the same with candidate's signature.
- 8. The Department shall take printout of all applications submitted till the last date.
- 9. The details of applications and the transaction copy consisting of UTR number / transaction number must be submitted along with copy of the applications to the undersigned on or before 29/12/2023.

PLEASE NOTE

- 1. Every department has to start the application entry only after receipt of fees paid transaction copy.
- 2. No extension of dates will be granted.
- 3. The application shall be filled meticulously and no corrections will be entertained.
- 4. For any queries please contact the undersigned.

The Chairpersons / Deans are requested to bring the content of this circular to the notice of all the concerned.

Registrar (Evaluation)

To,

The Deans / Chairpersons/Exam Coordinators of B.Tech programmes of Sharnbasva University, Kalaburagi.

Copy to:

- 1. The Hon'ble Vice-Chancellor, Sharnbasva University, Kalaburagi, for kind information.
- 2. The Hon'ble Pro-Vice- Chancellor, Sharnbasva University, Kalaburagi, for kind information.
- 3. The Registrar, Sharnbasva University, Kalaburagi, for kind information.
- 4. The Dean, Sharnbasva University, Kalaburagi, for kind information.
- 5. The Finance Officer, Sharnbasva University, Kalaburagi, for kind information.